

# SUBSISTENCE INSPECTION MANUAL DPSCM 4155.6

## SUBSECTION 225.2

JUNE 2001

### CONTRACTOR INSPECTION

#### CONTRACTORS QUALITY SYSTEM EVALUATION

##### I. REFERENCES

- A. DPSCM 4155.5 Subsistence Contractor Inspection Procedures Manual (SCIPM)
- B. ISO/ANSI/ASQC Q9002 Quality Systems - Model for Quality Assurance in Production, Installation, and Servicing.
- C. MEDCOM 40-28 Veterinary Standardization Policies and Procedures
- D. DSCP Clause 52.246-9P09, Federal Acquisition Regulation (FAR) Clause 52.246-2 and 52.246-11
- E. DSCP-HROS Quality System Plan (QSP) Evaluation Workbook I and QSP Workbook II

##### II. PURPOSE AND SCOPE

This subsection describes procedures for evaluating the contractor's Quality System Plan (QSP) for adequacy and accuracy. These procedures are applicable to all Army Veterinary Command personnel assigned inspection responsibilities at a contractor's facilities.

##### III. POLICY

- A. In order to evaluate and monitor the Quality Systems of contractor's manufacturing product for DSCP contracts with class III Veterinary Food Inspection Service, Quality System Evaluations (QSE's) will be conducted by the Government Quality Assurance Representative (GQAR) on a continuous (i.e., daily) basis during production under DSCP subsistence contracts. Records will be maintained by the GQAR.
- B. The GQAR will perform Formal QSE's on a quarterly schedule at a minimum. The GQAR will prepare a summary of the daily QSE's from the previous quarter, including recommendations and comments as part of the Formal QSE's.
- C. A copy of the quarterly QSE report will be forwarded to the Systems Quality Audit Team (DSCP-HROS) of the Subsistence Operational Rations CBU. In addition, the QAR shall forward copies of the correspondence with the contractor necessitated by serious or repeated problems noted during the daily ISE's.
- D. In-Plant GQARs shall fax, e-mail, or mail (via priority mail) their documented QSP evaluations and comments to the contractor's QSPs and/or QSP's revisions, within 20 calendar days from the day of receipt of the QSP/revision, Failure to do so may result in

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This subsection supersedes subsection 225.2, 5 Jul 85.

DSCP-HROS not including the comments in Government joint evaluations. Government QARs are also required to report quality systems noncompliance's within one working day using the Corrective Action Request (CAR) Form. QSP evaluations and CARs shall be faxed to the DSCP-HROS Systems Audit Program Manager at fax number (215) 737-4115, e-mail [asanders@dscp.dla.mil](mailto:asanders@dscp.dla.mil), or mailed to the following address:

DEFENSE SUPPLY CENTER PHILADELPHIA  
ATTN: DSCP-HROS (Systems Audit Program Manager)  
700 ROBBINS AVENUE  
PHILADELPHIA, PA 19111-5082

**IV. RESPONSIBILITIES**

- A. Chief, Operational Rations Unit, Director of Subsistence (DSCP-HR) is responsible for developing policy guidance and evaluating adequacy of the program.
- B. Commander, Veterinary Command (VETCOM) is responsible for coordination with DSCP on development of detailed procedures for performing and reporting Inspection System Evaluations. (ISE's) VETCOM is responsible for publishing procedures.
- C. Commander, Regional Veterinary Command is responsible for assuring ISE's are performed and findings reported in accordance with this subsection and procedures disseminated by VETCOM.
- D. GQAR's shall submit formal ISE reports, QSP's revisions, quality systems noncompliance's, and copies of correspondence with the contractor as required by paragraphs III.C and III.D.
- E. Quality Systems Audit Program Manager (QSAPM) shall coordinate actions with Contract Business Unit (CBU) Contract Quality Assurance Specialist (CQAS) to assure uniform action on all DSCP contracts. Contract Quality Systems Team, through the Contracting Officer, assigns QSP ratings and approves or disapproves changes to the QSP, monitors implementation of the quality system by on-site quality systems audits and requests a representative from the applicable Inspection Agency to accompany the Quality Systems Audit Team during Government Joint Systems Audits.

**V. DISTROBUTION**

- A. Quarterly ISE reports and related correspondence with contractor shall be distributed as follows:
  - 1. To DSCP-HR-OS-SAPM
  - 2. Other copies as directed by VETCOM
- B. Within one working GQARs report quality systems noncompliance using the Corrective Action Request (CAR) Form and shall fax, e-mail, or mail (via priority mail) their evaluations and comments to the contractor's QSPs and/or QSP's revisions, within 20 calendar days from the day of receipt of the QSP/revision.

**BY ORDER OF THE COMMANDER**

  
**KATHRYN GRIFFIN**  
**Chief, Support Services Div**  
**Directorate of Support**

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This subsection supersedes subsection 225.2, 5 Jul 85.